

Student Name _____ Grade _____ Date Submitted _____

Community Service Form

Cornerstone Baptist Academy

Students are required to complete community service each school year. Junior high (grades 7-8) must complete 20 hours. High school (grades 9-12) must complete 40 hours. Students report hours by semester. Students may begin cumulating hours for the school year on June 1. Half the hours are due at the end of the first semester. The total amount is due in May. Please see the back of this form for guidelines.

Date	Activity	Adult in Charge	Time Started	Time Finished	Total Time	Adult Initial*	Approved/ Not Approved

*Initialing indicates the service was done satisfactorily.

Total Time for This Sheet _____ of _____

Definition:

Community service - a service that is performed for the benefit of the public or its institutions; meaningful, valuable action you take to improve life for someone else without payment or benefit.

Guidelines:

The hours of required community service is just one component of being a Christian servant. Contributions to your community provide you with invaluable experiences and opportunities for growth and a sense of care for others. Additionally, many colleges and employers require evidence of your commitment to service. True service is given freely for the sole purpose of benefitting the lives of others.

1. All community service work must be completed outside of school hours unless organized by a teacher and approved by the administrator.
2. Projects will be approved for work for someone (i.e. performed yard work for an elderly or handicapped person, read to people in a nursing home) to address a need for help or assistance.
3. Community Service hours will **not** be given for a service performed for a parent or a relative.
4. Approved Community Service completed during weekends or vacation time will not exceed more than 8 hours a day.
5. Club meetings, fundraisers, and general activities do not qualify as approved community service. However, some of the extra-curricular activities at CBA and participation in service projects can be counted with prior approval by the administrator.
6. The service performed was valuable to the recipient and there was no pay/benefit for the student received.
7. The agency has the option of not signing the timesheet if the student's job performance is not satisfactory.
8. Students must use official school community service time sheets. Student's time sheets must be initialed by the adult in charge.
9. Students wishing to do tutoring for their service must wait until after their 9th grade year to begin.
10. Projects will not be allowed that are morally or socially objectionable, illegal, or unsafe.

Summary of Year:

Total approved time from previous sheets: _____

Approved time from this sheet (other side): _____

Total Approved Hours Completed – 2021-2022 _____